

camu

Student's Attendance

octoze

Student's Attendance

The staff can mark the student's attendance of their class in camu. To mark the student's attendance, Navigate to **Staff** → **Attendance**. The student attendance can be marked day wise. The attendance screen looks like below:

✔ Select the class to record attendance

| | | | |
|-----------------|--------------------------------|-------------------|--------------------|
| Institution * | Ashesi University ▼ | Department * | Computer Science ▼ |
| Program * | Under Graduate ▼ | Semester * | Semester 1 ▼ |
| Course * | B.SC-Business Administration ▼ | Section * | Section A ▼ |
| Academic Year * | 2017-2018 ▼ | Attendance date * | 📅 09-01-2018 |

The list of students in the class will display with the button highlighted as 'Present' by default. If any student is absent, click on the Present button will change the status to Absent. The attendance can be marked for selected course.

✔ Select the class to record attendance

Institution *

Program *

Course *

Academic Year *

Department *

Semester *


Section *

Attendance date *

⚠ Attendance not yet recorded
7/7
100% attendance
📅 09-Jan-2018
Introducti - Introd... ▾
🔍 Search student

| | | | | | | | | | | | | | |
|--|-----------------------|--|---------------------------|--|------------------------------|--|--------------------------|--|-------------------------------|--|----------------------------|--|-----------------------------|
| | Rosemary Abowi 110 | | Priscilla Obour Ac 111 | | Arlen Nana Yaw A 23052021 | | Evern Joshua 25622021 | | Esi Sagua Ofori-A 25962021 | | Thomas Nana Kw 28872021 | | Perry Nana Owus 30592021 |
| | Present | | Present | | Present | | Present | | Present | | Present | | Present |

[Download Unrecorded Attendance For Introducti - Introduction to Computing and Info ...](#)

Once the Attendance is marked, click on the  button to save the details. You can still make the changes to the attendance even the Attendance is saved.

 Delete Attendance

- Option to delete the Attendance for the selected day/session/period.

 Save & Publish to Student

- The Save & Publish to Student will finalize the attendance completely. No changes/updates are allowed once the 'Save & Finalize' button is selected.

Thank You.